



Summer Internship 2024: Diversity, Equity, and Inclusion (based in Washington, DC)

The Solidarity Center is the largest U.S.-based international worker rights organization helping workers attain safe and healthy workplaces, family-supporting wages, dignity on the job and greater equity at work and in their community. Allied with the AFL-CIO, the Solidarity Center assists workers across the globe as, together, they fight discrimination, exploitation and the systems that entrench poverty—to achieve shared prosperity in the global economy.

The Solidarity Center provides a wide range of education, training, research, legal support, and other resources to help build strong and effective trade unions and more just and equitable societies. Our programs—in some 60 countries—focus on human and worker rights, union skills, occupational safety and health, economic literacy, human trafficking, women’s empowerment, and bolstering workers in an increasingly informal economy.

The Solidarity Center’s headquarters in Washington, DC is offering in-person internships to undergraduate and graduate students and recent university/college graduates during the summer 2024. Solidarity Center internships provide a great opportunity to work for social justice globally.

Interns are required to work full-time (35 hours per week), 5 days a week, for 10 weeks. Work will be conducted from the Solidarity Center’s headquarters office in Washington, DC. Full-time interns will receive a \$6,125 stipend during their internship. Please note this is an in-person internship.

Please note, COVID-19 vaccinations and boosters are mandatory for all employees, interns, and visitors to the Solidarity Center office.

Position: Diversity, Equity, and Inclusion (DEI) Initiative

Location: in-person, Washington, DC, Solidarity Center headquarters

Time-period: June-August 2024, full-time (35 hours per week, 5 days a week, 10 weeks)

Position Description: The intern will work with the Head of Diversity, Equity and Inclusion

Responsibilities may include:

1. Research materials as well as learner engagement tools that can be used in the creation of anti-oppression training sessions for staff
2. Support in the administration of online anti-oppression workshops through Zoom and Google Meet platforms
3. Attend internal DEI Advisory Committee and Implementation Team meetings and support note-taking
4. Attend internal and external educational events or online forums to deepen knowledge about equity and inclusion

5. Transform curriculum outlines and educational material into learning pathways for use on our organization-wide Learning Management System
6. Collaborate with Solidarity Center staff in designing slides, whiteboards, or other materials for online learner engagement using content creation tools, such as Articulate 360, Mentimeter, Padlet and PowerPoint
7. Assist with collecting and organizing DEI resources and materials
8. Participate in the Solidarity Center's Learning and Education sessions for interns

Qualifications:

- Demonstrated interest in social justice and worker rights, for example through activism in fighting intersecting forms of systemic oppression
- Demonstrated interest in HR, adult education, and/or organizational development
- Familiarity with intersectionality and equity
- Excellent writing skills
- Experience leading or designing trainings, teach-ins or other workshops
- Curiosity and interest in deepening learning on systemic oppression
- Ability to work collaboratively
- Very good word processing, PowerPoint and Google Drive skills
- Ability to meet deadlines
- Propensity for creative and innovative thinking

Deadline: Applications are being accepted until the position is filled.

To apply: To apply, submit a cover letter, resume, and writing sample (3-5 pages) to Solidarity Center Internship Coordinator, Nalishha Mehta, at nmehta@solidaritycenter.org.

Please indicate the specific internship you are applying for in your cover letter and submit all documents as Word or PDF attachments to the email. If you are applying for more than one internship, please submit a separate application for each internship (separate email). Please no telephone calls. Due to capacity constraints, only short-listed candidates will be contacted.

The Solidarity Center is an equal employment opportunity employer that does not discriminate against any person employed or seeking employment based on race, color, religion, sex, sexual orientation, gender identity, national or ethnic origin, age, marital status, disability, veteran status, or any other status protected under applicable law. Candidates from traditionally underrepresented groups are strongly encouraged to apply.